



**BOARD OF SELECTMEN
J.V. FLETCHER LIBRARY
50 MAIN STREET
WESTFORD, MA 01886
Mary Atwood Room
Tuesday, July 8, 2008
7:30PM**

1. 7:30PM Call to Order/Pledge of Allegiance
2. 7:31PM Open Forum/FAQ's/Announcements
Farmer's Market Update
3. 7:35PM Joint Meeting with Board of Health (BoH)

Issue : BoS and Board of Health (BoH) jointly appoint one (1) member to fill a vacant one (1) year seat on the BoH until the next election.
4. 7:40PM Joint Meeting with Permanent Town Building Committee (PTBC).

Issue: Follow up action to discuss Annual Town Meeting (ATM) vote authorizing the BoS to begin negotiations for the Franco-American Club property.
5. 7:50PM Westford Communications Advisory Committee (CAC):
Issuing Authority Report-Verizon FiOS TV Initial License Discussion

Issue: Board will review initial Issuing Authority Report (IAR) for initial licensing of FIOS in Westford.
6. 8:00PM NMCOG Services Presentation

Issue: Representatives from NMCOG will make presentation on services provided by their organization to surrounding Towns.
7. 8:15PM Chapter 61A Notice
Merrill Property
Tyngsboro Road

Issue: The Town has received notice of intent to sell Chapter 61A Land located off of Tyngsboro Road (portion of Assessor's Map 47 Parcel 23 and Assessors Map 47 Parcel 44.2 Merrill Property). BoS will consider exercising Town's right of first refusal.

8. 8:25PM Request for Approval of Use of Conservation Commission Receipts Reserved Funds.
- Issue:* Board will consider request form Conservation Commission to expend up to \$ 4,650.00 from the Receipts Reserved Funds in relation to the Water Quality Monitoring Program for the Stony Brook and Nashoba Watersheds.
9. 8:30PM Fall 2008 Special Town Meeting
- Issue:* BoS to set Special Town Meeting Timeline
10. 8:35PM Kimball Farms,
400 Littleton Road
Application for Expansion of Alcohol Beverage License.
- Issue:* Application from Kimball Farms , 400 Littleton Road to expand alcohol license for the South Side.
11. 8:40PM Consent Agenda
- (a) One Day License; Westford Fire Dept;
VFW /Franco American Club; July 19, 2008;
11:00AM-7:00PM
 - (b) One Day License; First Parish Hall; May 9,
2009; 5:00-10:00PM
 - (c) One Day License; VFW Hall, West Prescott Street
July 12, 2008; 4:00-9:00PM
 - (d) Banner request; Westford Rotary Club; (August
16-August 23, 2008)
12. 8:45PM Acceptance of Minutes
- For Approval:
- (i) April 29, 2008
 - (ii) April 29, 2008 (Exec. Session)
 - (iii) May 2, 2008
 - (iv) May 2, 2008 (Exec. Session)
 - (v) May 10, 2008
 - (vi) May 13, 2008
 - (vii) May 27, 2008
- The following minutes are included in your packet for review:
- (i) June 6, 2008
 - (ii) June 10, 2008
 - (iii) June 10, 2008 (Exec. Session 6:45PM)
 - (iv) June 10, 2008 (Exec. Session 10:31PM)
13. 8:50PM Old/New Business
- (a) Town Manager Search Update
 - (b) Town Hall Update
 - (c) Request for Comments from Planning Board for the following:
 - (i) *Gregel School Investors, 162 Concord Road*
 - (d) Renewal of Animal Control Services Contract with Town of Tyngsboro
 - (e) Information Technology-Acceptable Use Policy
 - (f) Electronic Mail Policy-Acceptable Use Policy

- (g) BoS Rules of Procedure Policy
- (h) Town Counsel Services
- (i) Comprehensive Master Plan

14. 9:00PM Board Reports/Updates
Board Reappointments

15. 9:05PM Correspondence

9:10PM Adjournment

CORRESPONDENCE

July 8, 2008

Section A: Received Correspondence

- 7.1 Letter of Recognition from Joanne Sheehan to Norman Khumalo re; Senior Estate
- 7.2 National Grid Vegetation and Tree Monitoring Programs
- 7.3 National Grid Information re: Public Awareness re: Damage Prevention Program
- 7.4 NMCOG Meeting Notice of Meeting & Agenda June 18, 2008
- 7.5 Brackett & Lucas Memo (6/11/08) re: Enforcement of Bond upon Failure of Performance
- 7.6 Notification from MAS DEP re; Notice of Environmental Sampling
- 7.7 Adult Supportive Day Program Report May 2008
- 7.8 Westford Van Vehicle Report May 2008
- 7.9 Social Worker Report May 2008
- 7.10 LRTA Meeting Notice and Agenda June 26, 2008